

## **NORTH WEST (OUTER) AREA COMMITTEE**

**MONDAY, 25TH FEBRUARY, 2008**

**PRESENT:** Councillor C Townsley in the Chair

Councillors B Anderson, J Bale,  
C Campbell, R Downes, C Fox, G Kirkland  
and G Latty

### **60 Chair's Opening Remarks**

The Chair welcomed everyone to the February meeting of the North West (Outer) Area Committee held in the Civic Hall, Leeds.

He also welcomed Steve Crocker who had been appointed to the post of Area Manager for North West and West Leeds.

### **61 Declaration of Interests**

(a) The following personal declarations were made:-

- Councillor C Campbell in his capacity as a Member of Otley Town Council in relation to the refurbishment of Otley Civic Centre, in conjunction with Otley Town Council – Area Manager's Report (Agenda Item 11) (Minute 68 refers)
- Councillor G Kirkland in his capacity as a Member of Otley Town Council in relation to the refurbishment of Otley Civic Centre, in conjunction with Otley Town Council – Area Manager's Report (Agenda Item 11) (Minute 68 refers)

(b) The following personal and prejudicial interests were declared:-

- Councillor C Campbell in his capacity as a Member of Otley Town Council in relation to the Orchardgate Toilet Project – Well-being Budget Report (Agenda Item 8) (Minute 65 refers)
- Councillor G Kirkland in his capacity as a Member of Otley Town Council in relation to the Orchardgate Toilet Project – Well-being Budget Report (Agenda Item 8) (Minute 65 refers)

### **62 Apologies for Absence**

Apologies for absence were received on behalf of Councillor S Andrew, Councillor A Barker, Councillor J L Carter and Councillor B Cleasby.

### **63 Open Forum**

There were no issues raised by members of the public on this occasion.

**64 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the previous meeting held on 10<sup>th</sup> December 2007 be approved as a correct record.

**65 Well-Being Budget Report**

Referring to Minute 58 of the meeting held on 10<sup>th</sup> December 2007, the Director of Environment and Neighbourhoods submitted a report on the current position statement on the well-being budget, details of proposed projects, small grant applications received to date and project monitoring information.

Detailed discussion ensued on the contents of the report and appendices.

For the benefit of Councillor R Downes, who had to leave the meeting early, the Chair took the Orchardgate Toilet project and the Neighbourhood Conflict Resolution project out of report sequence.

Julia Edmunds, Leeds Community Mediation Services (LCMS) was in attendance and responded to Members' queries and comments.

**RESOLVED** –

- (a) That the contents of the report and appendices be noted.
- (b) That this Committee notes the current position of the Well-being budget as detailed in Sections 1.0 and 2.0 of the report now submitted.
- (c) That the following projects as outlined in Section 4.0 of the report be dealt with as follows:-

<u>Name of Project</u>	<u>Name of Delivery Organisation</u>	<u>Decision</u>
Neighbourhood Conflict Resolution	Leeds Community Mediation Services (LCMS)	Agreed £4,758 (£1,586 split between 3 wards, excluding Adel and Wharfedale ward) (revenue)
Greenfingers Leeds	Horsforth Live at Home Scheme	Agreed £4,000 (revenue)
Self-watering system	Guiseley in Bloom	Agreed £1,000 (revenue)
Horsforth St Margaret's Scout and Guide HQ window replacement	St Margaret's Scout and Guide Association	Agreed £3,560 (capital)
Horsforth Conservation Area Review	Conservation Team, City Development	Agreed £12,000 (revenue)

Orchardgate Toilet Project	Otley Town Council	Agreed £10,000 (£5,000 to allocated on a loan basis, subject to appropriate checks being made to the conditions of the lease agreement) (capital)
Pool Conservation Area Proposal	City Development	Agreed £6,000 (revenue)

- (d) That the small grants as detailed in Section 5.1 of the report be noted.
- (e) That in relation to the project regarding the corner of High Street/Victoria Avenue as referred to in the Well-being project monitoring appendix, North West Area Management be requested to e mail Members with the proposed start date for the works from Highways.
- (f) That in relation to the Otley and Yeadon Community Sports Project as referred to in the Well-being project monitoring appendix, North West Area Management be requested to e mail Members with information with regards to the proposed erection of a youth shelter being installed on West Busk Lane in Otley.

(Councillor C Campbell and Councillor G Kirkland having previously declared a personal and prejudicial interest in respect of the Orchardgate Toilet project, took part in the discussions, but left the room prior to voting on this item)

(Councillor R Downes left the room at 2.20 pm following consideration of the Orchardgate Toilet project and the Neighbourhood Conflict Resolution project)

## 66 Streetscene Update

Referring to Minute 55 of the meeting held on 10<sup>th</sup> December 2007, the Director of Environment and Neighbourhoods submitted a report in relation to Streetscene.

Graham Hollings, Streetscene Manager, Environmental Services presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- clarification of the procedure for the collection of rubbish from roadsides and trees along the A660  
(*The Streetscene Manager responded and outlined the service arrangements and agreed to follow up this issue with the routes team*)

- clarification of the existing strategy in relation to requests received for extra bins  
*(The Streetscene Manager responded and outlined the current procedure)*
- clarification as to whether there would be provision for litter bins in relation to those new schemes for Yeadon / Otley Town Centres  
*(North West Area Management responded and confirmed that money had been set aside for new litter bins for both schemes)*
- clarification of the policy for those using recycling sites from outside the area and how they were policed and publicised
- the need to roll out, in full, the Streetscene priorities within Guiseley and Rawdon as soon as possible
- the need for staff to be more aware of the correct recycling measures when advising the public at household waste sites
- clarification of the automatic number plate recognition scheme at household waste sites as raised by the Streetscene Manager  
*(North West Area Management responded and agreed to look into this issue further with a view to emailing Members with a progress report prior to the next meeting)*

**RESOLVED** – That the contents of the report and appendices be noted.

#### **67 Key Messages from Area Committee Sub Groups and Forums**

The Director of Environment and Neighbourhoods submitted a report updating the meeting on feedback from sub groups and the ward forums that have taken place since the last meeting.

Jane Pattison, North West Area Management presented the report and responded to Members' queries and comments.

In summary, specific references was made to the following issues:-

- the need to convene the forthcoming meeting between the Community Safety sub group and the Children and Young People's sub group as soon as possible
- the need to arrange estate visits with Members of the Committee as soon as possible

**RESOLVED** –

- (a) That the contents of the report be noted.
- (b) That in relation to the forthcoming meeting between the Community Safety sub group and the Children and Young People's sub group, North West Area Management be requested to e mail Members with the proposed date as soon as possible.
- (c) That in relation to arranging estate visits with Members of the Committee as referred to in Section 7.1 of the report, North West Area Management be requested to follow up this issue with Estate Management Officers with a view to finalising the arrangements as soon as possible.

**68 Area Manager's Report**

The Director of Environment and Neighbourhoods submitted a report on the Area Manager's report.

Jason Singh, North West Area Management presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the need for LeedsWatch to process the appropriate orders for the CCTV cameras in Otley Town Centre and on Yeadon High Street as a matter of urgency
- clarification of the tender process in relation to work on the Market Place, Otley
- the need to keep traders aware of developments in relation to works on Yeadon High Street  
*(North West Area Management responded and agreed to engage in regular discussions with traders)*

**RESOLVED –**

- (a) That the contents of the report be noted.
- (b) That following the recent approval of planning permission submitted by LeedsWatch for the installation of a 5 camera CCTV system in Otley Town Centre and a 3 camera CCTV system on Yeadon High Street, North West Area Management be requested to liaise with LeedsWatch to ensure that they have processed the appropriate orders for the cameras in view of the urgency of both matters.

**69 Date and Time of Next Meeting**

Monday 14<sup>th</sup> April 2008 at 2.00 pm (venue to be confirmed)

(The meeting concluded at 3.20 pm)